American Welding Society®
8669 NW 36 St, #130 Miami, FL 33166-6672
(800) 443-9353 or (305) 443-9353 ext 273
Fax (305) 443-6445 Email certification@aws.org

CHANGE OF SITE/CANCELLATION FORM

Last Name | First Name | MI

Date of Birth mm/dd/yy | Membership/Account#

Please choose **ONLY ONE** (1) of the following options:

☐ I would like to *CANCEL* my current seminar/exam or exam only registration

☐ I would like to RESCHEDULE for a later date:

Site Code _____ Exam Date _____ City/State _____ Submission Deadline _____

AWS Seminar/Exam Schedule can be viewed on our website http://www.aws.org/certification/seminarexam/

By signing below, I understand and agree to the following:

- I am submitting a written request to reschedule or cancel my current registration for seminar and/or exam
- This form ***DOES NOT*** guarantee acceptance for the new requested seminar and/or exam date(s)
- I have read and will comply to the *AWS Policies and Fees* (http://www.aws.org/certification/docs/refundPolicy.pdf)
- I understand that I forfeit all fees if this form has not been received in accordance with the *AWS Policies and Fees* **NO EXCEPTIONS**
- I have provided my payment information below for any applicable fees in order to fulfill my request

_____ (Signature) _____ (Date)

This form can be faxed to (305) 443-6445, emailed to certification@aws.org or mailed to AWS Certification Department 8669 NW 36 St, #130 Miami, FL 33166-6672
PLEASE CALL TO VERIFY RECEIPT

* To reschedule or cancel ***SEMINAR ONLY***, you must contact the Education Department at extension 223 in accordance with the *AWS Policies and Fees*

Method of Payment	AWS USE ONLY
☐ Check of Money Order #_____	Acct#
☐ Visa ☐ MC ☐ AMEX ☐ Discover	Date
CC#_____/_____/_____/_____ Exp. ____/____	Amt$

Signature _____