



Reciprocity Program Package

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American Welding Society

550 NW LeJeune Rd Miami, FL 33126
(800) 443-9353 or (305) 443-9353, ext. 273
FAXED APPLICATIONS ARE NOT ACCEPTED

Reciprocity Program Information

Canadian Welding Inspectors (CWB)

Canadian Welding Inspectors and who have successfully completed the Canadian Standard CSA W178.2 examination and is currently holding a valid Canadian Welding Bureau (CWB) card may apply for the AWS CWI certification through the Reciprocity Program. The Canadian Welding Bureau level II is equivalent to the AWS Certified Welding Inspector (CWI) and level I is equivalent to the Certified Associate Welding Inspector (CAWI).

Under the **Reciprocity Program**, these individuals are eligible for the **Certified Welding Inspector** or **Certified Associate Welding Inspector** certification. Reciprocal CWI certification carries the same corresponding expiration month and year of the CWB card.

To apply for Reciprocity, please complete the **Reciprocity Application** (Be sure to check the "1st Time Reciprocity" box in the upper left hand corner of the application). Attach a copy of your CWB certificate card that confirms you are certified to the Canadian Standard CSA W178.2 and shows a current expiration date.

Israeli Welding Inspectors (INWC)

Israeli Welding Inspectors who have successfully completed the INWC certification examination and currently holding a valid INWC certification certificate are eligible to apply for the AWS CWI certification through the Reciprocity Program. Inspectors holding AWS CWI certification may also apply to INWC to gain ICWI certification.

AWS will solely be responsible for issuing CWI certification materials. If the INWC welding inspector wishes to maintain their AWS certification independently, they must apply as a new candidate to AWS, pay full fees, and submit to the full requirements of certification (QC1: *Standard for AWS Certification of Welding Inspectors*).

To apply for Reciprocity, please complete the **Reciprocity Application** (Be sure to check the "1st Time Reciprocity" box in the upper left hand corner of the application). Attach a copy of your ICWI certificate card that confirms you are ICWI certified and shows a current expiration date.

RECIPROCITY RENEWAL:

In order to maintain your certification status with AWS, your CWB/ICWI certification must remain current. During the same time you renew your CWB/ICWI certification, you **must** also submit the **Reciprocity Application** (Be sure to check the "Reciprocity Renewal" box in the upper left hand corner of the application). If you allow your CWB/ICWI certification to lapse, you will also lose your AWS certification.

The standard processing time is six weeks and applicants will be notified **AFTER** your application has been received.

If you choose to mail your application via overnight delivery, please mail directly to:

**American Welding Society
550 NW LeJeune Road
Miami, Florida 33126**

Please retain a copy of your completed application for your records.

Please refer to the **AWS Price List** and the **AWS Exam Cancellation Refund Policies and other Fees** for all applicable fees. Be sure to complete the Method of Payment section on the application. All checks and money orders must be in U.S. currency and made payable to AWS. Payment **must** accompany your application. **CERTIFICATION DOCUMENTATION WILL NOT BE MAILED UNTIL PAYMENT HAS BEEN FULLY SATISFIED.**

If there any questions or concerns regarding the Reciprocity process, please feel free to contact the AWS Certification Department at: 1-305-443-9353, ext. #273. Our Certification Coordinators are available to assist you Monday through Friday from 8:00 am to 5:00 pm.



THIS APPLICATION IS FOR (CHECK ONLY ONE):

- 1st Time Reciprocity Reciprocity Renewal

If Renewing, please provide your CWI No.

CWI No.: Expiration Date:

Are you a current AWS Member? Yes No

If yes, AWS Member No.:

Reciprocity is valid to Canadians who have successfully completed the CSA W178.2 examination and is currently holding a valid Canadian Welding Bureau card. Also valid to Israelis who have successfully completed the INWC certification examination and currently holding a valid INWC card.

NOTE: The Canadian Welding Bureau Level II is equivalent to the AWS Certified Welding Inspector (CWI). The Canadian Welding Bureau Level I is equivalent to the AWS Certified Associate Welding Inspector (CAWI).

METHOD OF PAYMENT

- Check # Bill PO (Staple PO to front page of application)

- VISA MC AMEX Diners Discover

Credit Card #

Exp. Date Mo Day Yr Signature

AWS USE ONLY

Date Recv'd

Acct #

Amt \$

PREVIOUS CERTIFICATION

- Have you ever taken a previous AWS certification exam? Yes No If yes, exam date: location:
Have you ever been certified by QC1? Yes No If yes, type of certification:

1. PERSONAL INFORMATION (we will mail all your correspondences to the address listed below):

LAST NAME FIRST NAME MI

DATE OF BIRTH MM/DD/YY U.S. SOCIAL SECURITY NO. INTERNATIONAL CANDIDATE PASSPORT NUMBER

ADDRESS

ADDRESS APT NO.

CITY AND STATE/PROVINCE/COUNTRY ZIP CODE

HOME TELEPHONE NUMBER FAX TELEPHONE NUMBER WORK TELEPHONE NUMBER

E-mail Address

2. CWB CERTIFICATE CARD/ INWC CERTIFICATION CARD

CWB applicants: Attach a copy of your CWB certificate card that confirms you are certified to the Canadian Standard CSA W178.2, showing a current expiration date.

ICWI applicants: Attach a copy of your ICWI certification card that confirms you successfully passed the INWC examination, showing a current expiration date.

NOTE: Reciprocal CWI certification carries the same corresponding expiration month and year of the CWB/INWC card.

3. NOTARIZATION

I hereby certify that I have read the requirements contained in the document QC-1 Standard for AWS Certification of Welding Inspectors. Further, I agree to comply with the existing requirements and any subsequent requirements that may be instituted by AWS. I certify that the information I have included on this application is true; I understand that any false statements will nullify this application. I give AWS permission to verify this information. I agree to comply with the provisions set forth in the Standard concerning the administration of my examination and certification.

Applicant's Signature: Sworn to an subscribed before me this day of 200

My commission expires Notary Public Signature (Seal and/or stamp is required)



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VISUAL ACUITY RECORD

LAST NAME : _____ Certification # (if applicable) : _____

FIRST NAME : _____ MEMBER # (if applicable) : _____

If scheduled to take an AWS certification exam, site location: _____ Date _____

TO APPLICANTS:

This form must be submitted for all Welding Inspector and Radiographic Interpreter applications. Applicants for the Certified Welding Educator only are not required to complete this form.

Before submitting this form with your application to AWS, be sure to keep a copy for your records. If you're unable to supply a completed Visual Acuity Record with your application prior to a submission deadline, you may forward this form to the Certification Department separately. Exam applicants may submit completed Visual Acuity Records on exam day. AWS will not release exam results and/or certification renewal without a completed Visual Acuity Record on file.

You must use the services of an Ophthalmologist, Optometrist, Medical Doctor, Registered Nurse or Certified Physician's Assistant to administer your required eye examination. The examination must occur within the seven months prior to the scheduled date of the applicant's examination and/or certification expiration date.

All applicants must pass an eye examination, with or without corrective lenses, to prove near vision acuity on Jaeger J2 at 12 in. or greater (≥30.5 cm). All applicants shall take a color perception test. Eye examination results must be documented on this visual acuity form supplied by the AWS Certification Department. No other forms will be accepted.

AWS will not accept visual acuity test results that are incomplete or do not comply with regulations.

THE FOLLOWING THREE SECTIONS ARE TO BE COMPLETED BY THE EYE EXAMINER

1. Please verify the customer's close vision acuity to Jaeger J2 specifications at a distance of 12 inches or greater (≥30.5 cm): (please check one of the following)		AWS use only
<input type="checkbox"/>	Both eyes require corrected vision to J2	W
<input type="checkbox"/>	Only one eye needs corrected vision to J2	W
<input type="checkbox"/>	No correction is required.	O

2. Through a color perception examination, is the applicant colorblind? (please check one of the following)		AWS use only
<input type="checkbox"/>	No, customer is not colorblind	C
<input type="checkbox"/>	Yes, customer is colorblind.	B

3. PLEASE PRINT CLEARLY

CUSTOMER NAME: _____ DATE OF EYE EXAMINATION: _____

EXAMINER NAME: _____ TELEPHONE NUMBER: () _____ - _____

EXAMINER ADDRESS: _____

CITY: _____ ST/PROVINCE: _____ ZIP: _____ COUNTRY: _____

EXAMINER PROFESSIONAL STATUS BY (please check only one):

Ophthalmologist Optometrist Medical Doctor Registered Nurse Certified Physician's Assistant

EXAMINER SIGNATURE: _____ STATE/PROV. LICENSE NUMBER: _____



AWS EXAM CANCELLATION REFUND POLICIES AND OTHER FEES

CANCELLATION REFUND POLICY FOR SEMINAR ONLY

Cancellations must be in writing and received two weeks prior to the first day of the seminar. Registrants will be refunded in full, less a **\$75 administrative fee**. If your cancellation notice is received less than two weeks prior to the seminar, you will be refunded your registration fee, less **\$175 administrative fee**. Substitutions or transfers to another site with two weeks notice are complimentary. No shows forfeit all registration fees.

CANCELLATION REFUND POLICY FOR BOTH SEMINAR AND EXAM

Cancellations must be in writing and received 2 weeks prior to the first day of the seminar. Registrants will be refunded in full, less a **\$75 administrative fee**. Registrants canceling less than 2 weeks before the first day of the seminar will be refunded the registration fee less a **\$315 administrative fee**. No shows forfeit all fees. AWS reserves the right to cancel any exam preparation seminar and/or exam if there are an insufficient number of participants. In the event of cancellation by AWS, all fees will be refunded in full, or the participant may transfer to the next available seminar. In either case, AWS shall have no further liability.

CANCELLATION REFUND POLICY FOR EXAM ONLY

The Certification Business Unit **MUST** receive cancellation Request Forms no later than 2 weeks prior to the exam date. If your cancellation is received less than 2 weeks prior, you will be refunded the full amount less a **\$140 exam cancellation fee**.

PROCESSING FEE

Included with all certification exam prices, there is a **\$75 processing fee**. If you do not qualify to sit for the AWS certification exam, you will be refunded in full less a **\$75 processing fee**.

FAST TRACK PROCESS FEE

Application Submission Deadline is 6 weeks prior to the scheduled test date. However, if your application is received after the 6 weeks period, AWS will expedite your application process in order to accommodate you for your requested test site. A **\$250 Fast Track Process Fee** will be assessed for this service. Please note that AWS cannot guarantee space at a test site once test materials have been shipped.

RESCHEDULING EXAM FEE

Once an application is qualified and processed, a **\$140 rescheduling fee** will be assessed if an applicant requests a test site change within 2 weeks of the exam date. A Request to Change Test Site Location Form must be completed and received by the Certification Business Unit within 2 weeks of the exam date.

EXAM NO SHOW PENALTY FEE

If an individual fails to cancel, he/she agrees to forfeit all fees.

AWS RECOMMENDS YOU USE PRIORITY MAIL WITH TRACKING OPTION WHEN SUBMITTING YOUR APPLICATION.

FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE

In accordance with the **Americans with Disabilities Act (ADA)**, AWS strives to accommodate all participants with special needs. If you require assistance, please inform the AWS Certification Department, (800) 443-9353, ext. 273, well in advance of the date of the exam.