



Certified Fabricator Program Quality Control Manual Checklist

Name of Facility: _____

Street Address: _____

City, State, Zip: _____

Phone No: _____ Fax No: _____

Reviewer: _____ Date: _____

1. Is there a quality statement describing who is responsible for quality?

Yes No

Where?

2. Does the person responsible for quality have management support?

Yes No

Where?

3. Does the QC Manual specify who is responsible for the implementation of the manual?

Yes No

Where?

4. Does the QC Manual specify who is responsible for the preparation and revision to the QC Manual?

Yes No

Where?

5. Does the QC manual specify who is responsible for the inspection of weldments?

Yes No

Where?

6. Does the QC manual specify who is responsible for the selection of proper welding procedures?

Yes No

Where?

7. Is there an organization chart showing the relationship between quality and other departments?

Yes No

Where?

8. Is it specified in the QC manual who is responsible for contract review?

Yes No

Where?

9. Is there a description as to what quality records are required and how they are maintained?

Yes No

Where?

10. Is there a description of how based metals controlled?

Yes No

Where?

11. Does the QC manual specify which code or specifications the welding procedures are qualified?

Yes No

Where?

12. Does the QC manual specify who is responsible for certifying welding procedures?

Yes No

Where?

13. Is there a procedure explaining how filler metals are purchased and controlled during use?

Yes No

Where?

14. Does the manual specify who is responsible for approving and maintaining welder performance qualifications?

Yes No

Where?

15. Is there a procedure specifying how weld inspectors are qualified ?

Yes No

Where?

16. Is there a procedure specifying how NDE inspectors are qualified?

Yes No

Where?

17. Is there a procedure for handling nonconformance?

Yes No

Where?

18. Is there a procedure in place that describes what tools are used for measuring and testing?

Yes No

Where?

19. Does the QC manual specify who is responsible for internal quality audits?

Yes No

Where?

20. Are all forms and documents described within the quality control manual shown as samples in the quality control manual?

Yes No

Where?